

## Applying for the grant, collecting and distributing the assets

We anticipate this will take between 10 and 30 hours work at £180.00 per hour plus £36.00 VAT at 20%. Total costs estimated at -£1800.00 -5400.00 (+ £360 -1080.00 VAT at 20%).

The exact cost will depend on the individual circumstances of the matter. For example, if there is one beneficiary and no property, costs will be at the lower end of the range. If there are multiple beneficiaries, a property and multiple bank accounts, costs will be at the higher end.

We will handle the full process for you. This quote is for estates where:

- There is a valid will
- There is no more than one property
- There are no more than 5-10 bank or building society accounts
- There are no other intangible assets
- There are residuary beneficiaries – who are not charities
- There are no disputes between beneficiaries on division of assets. If disputes arise this is likely to lead to an increase in costs
- There is no inheritance tax payable and the executors do not need to submit a full account to HMRC
- There are no claims made against the estate

Disbursements included in this fee (where applicable VAT is included at 20%):

- Probate application fee of £155.00 no VAT
- Swearing of the oath (per executor) – this is not applicable since Covid it has been replaced by a Statement of Truth.
- Bankruptcy-only Land Charges Department searches (£2.00 per beneficiary – no VAT)
- £150.00 plus £30.00 VAT Post in The London Gazette – Protects against unexpected claims from unknown creditors.
- £150.00 plus £30.00 VAT Post in a Local Newspaper – This also helps to protect against unexpected claims.
- These adverts are not mandatory merely a precaution.

Disbursements are costs related to your matter that are payable to third parties, such as court fees. We handle the payment of the disbursements on your behalf to ensure a smoother process.

## Potential additional costs

- If there is no will or the estate consists of any share holdings (stocks and bonds) there is likely to be additional costs that could range significantly depending on the estate and how it is to be dealt with. We can give you a more accurate quote once we have more information.
- If any additional copies of the grant are required, they will cost £1.50 each copy (1 per asset usually).
- Dealing with the sale or transfer of any property in the estate is not included.

## How long will this take?

On average, estates that fall within this range are dealt with within 6-12 months at the moment. Typically, obtaining the grant of probate takes 8-12 weeks. Collecting assets then follows, which can take between 4-8 weeks. Once this has been done, we can distribute the assets, which normally takes 4-6 weeks.

## Fixed Fee Template

### Probate

We can help you through this difficult process by obtaining the Grant of Probate on your behalf. We will also undertake the collecting and distributing of assets.

### How much does this service cost?

TOTAL: fixed fee of £2000.00 plus £400.00 VAT plus any disbursements

This includes: obtaining the grant, collecting assets and distributing them.

### Breakdown of costs:

Legal fees £2000.00

VAT on legal fees £400.00

### Disbursements (in total including VAT at 20% where applicable):

- Probate court fee of £155.00 No VAT.
- £0 Swearing of the oath (per executor). Not applicable at present since Covid
- Bankruptcy-only Land Charges Department searches (£2.00 per beneficiary – No VAT).
- £150.00 plus £30.00 VAT Post in The London Gazette – Protects against unexpected claims from unknown creditors.

- £150.00 plus £30.00 VAT Post in a Local Newspaper – This also helps to protect against unexpected claims.

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### What is covered by The Fees You Pay- Probate

As part of our Fee we will:

- Provide you with a dedicated and experienced probate Solicitor/ Executive to work on your matter
- Identify the legally appointed executors or administrators and beneficiaries
- Accurately identify the type of Probate application you will require
- Obtain the relevant documents required to make the application
- Complete the Probate Application and the relevant HMRC forms
- Draft a Statement of Truth form (PA1P) for you to sign
- Make the application to the Probate Court on your behalf
- Obtain the Probate and securely send two copies to you
- Collect and distribute all assets in the estate

On average, estates that fall within this range are dealt with within 3-6 months. Typically, obtaining the grant of probate takes 8-12 weeks. Collecting assets then follows, which can take between 4-6 weeks. Once this has been done, we can distribute the assets, which normally takes 4-6 weeks.